



Driving hunger from our communities

Philabundance Court-Ordered Service Contract
Volunteer Department
3616 S. Galloway Street, Philadelphia, PA 19148
Ph.: 215-339-0900 Fax: 215-339-0924
volunteer@philabundance.org

This form is to be completed by any individual wanting to complete Court-Ordered Community Service at Philabundance. Please complete the form in its entirety and then contact the volunteer department to schedule a meeting (on the phone or in-person) to review your application and schedule you for shifts.

If you have any questions please contact the volunteer department.

VOLUNTEER INFORMATION (Please Print)

Name:

Full Address:

Home Phone:

Cell Phone:

Email address:

Emergency Contact Info:

Name:

Relationship:

Phone: Email:

Offense Info:

ID #: Case #: Offense:

Number of Hours to complete:

Date Service Must Be Completed:

Do you plan to complete all hours at Philabundance? If not, how many will you complete at Philabundance?

Referring County: Probation Officer Name:

Probation Officer Phone:

I will need the following paperwork when I am done:

Letter on Philabundance letterhead

Form signed

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Philabundance's Court-Ordered Volunteer Policy

Individuals who receive a court order to perform community service will be accepted on a case-by-case basis. All court-ordered volunteering is by appointment only and requires pre-screening.

Philabundance will not accept volunteers who have ever been convicted of a:

- Violent crime
- Crimes of a sexual nature
- Felony

Philabundance will only accept the following types of *non-violent* offenders:

- Misdemeanor drug charges
- Traffic violations
- Driving while impaired
- Non-violent misdemeanors

Philabundance also reserves the right to decline any volunteer or to limit which days or hours a volunteer can work. Court-ordered volunteers will only be able to work warehouse prep shifts at Galloway and Berks as well as Fare & Square shifts.

Volunteer Agreement

Adherence to this policy is of the utmost importance to the ethical standards of Philabundance and to the safety of our clients, volunteers, employees and partners.

Community service workers are expected to perform their assigned duties with their best efforts and must be respectful to our staff, our volunteers, and anyone else at Philabundance.

- Taking any type of product from Philabundance is a serious offense that will warrant immediate termination of community service time, notification to a probation officer or referring agency, and legal action if appropriate.
- Community service workers MUST inform their work area supervisor if they need to leave the work area for any reason (break, phone call, lunch, etc.).
- Community service workers are required to follow the "Sign-In" procedures. Failure to do so may result in expulsion from the program.
- Community service workers must call or email ahead to let the Volunteer Coordinator know if they cannot come in at their scheduled time. Failure to do so may result in expulsion from the program.
- I, (name) _____, agree to complete _____ hours of community service at Philabundance.
- I have read the above rules and will accept the responsibility of adhering to these rules.
- I understand that my service will be terminated, and my probation officer or agency contact person will be notified if I do not adhere to these rules, or in any manner try to falsify the time spent at Philabundance.
- I understand that Philabundance reserves the right to terminate my participation in the community service program at any time for any reason, and that my probation officer or agency contact person will be notified accordingly.

